

camp guidelines

Policies, Guidelines and Expectations

These guidelines will help make *PlanetWisdom Camps* an excellent experience for everyone involved. Each camper is responsible for his/her actions and answerable to the authority of youth leaders and the *PlanetWisdom Camps* staff.

1. Be present and on time for every event – including meals, teaching sessions, and recreational activities.
2. Campers are not permitted in rooms assigned to or occupied by the opposite gender.
3. Campers are not permitted to switch recreation teams, room assignments, wristbands or scheduled recreation times. If there is a conflict with scheduling, contact an *PlanetWisdom Camps* staff member.
4. Radios, MP3 players, video games, laser pointers, and other electronic devices are not allowed at the teaching or worship sessions.
5. Alcohol, non-prescriptive drugs, tobacco products, firearms, fireworks, and knives are **strictly prohibited** from camp.
6. Please help keep the grounds as clean as possible at all times. Throw away trash and help others remember to throw away their trash instead of dropping it on the ground. *PlanetWisdom Camps* and the camp grounds are our home for the week.
7. Wristbands must be worn at all times. Wristbands are also a camper's pass into meals/activities.
8. Students should bring camp notes and writing instruments to all teaching sessions.
9. Students should be in their assigned room by the designated time on the camp schedule. The "lights out" policy has been placed on the schedule for security reasons. Students will not be allowed outside of their living areas after the 11:15 curfew.

Damages: Attending churches are financially responsible for damages to camp property. Each church will be issued a *Damage Report Sheet* at registration to record all pre-existing damage to your assigned living areas. The report must be turned in by Monday night's first session at 7:00 pm. Each youth pastor is responsible for listing all damages found in his/her group's living areas (including, but not limited to, stains on the carpet, holes in the walls, broken screens, beds, doors, windows, etc). All unrecorded damages found after the church has left the camp ground will be billed to the church on a financial statement stating the damage and the cost.

Injuries: Youth leaders are responsible for addressing medical needs of his/her students. Each church should bring a First Aid kit for camp. All injuries are to be reported immediately to (1) church leaders; (2) *PlanetWisdom Camps* staff member. Each camper must use his/her own personal insurance policy or a policy through the church. While *PlanetWisdom Camps* staff will always assist with medical emergencies, **WisdomWorks does not provide insurance coverage.**

Room Keys: Room keys will be available for most rooms. There will be a \$25 fee for lost keys.

Youth Pastors: Due to the number of students and the limited number of *PlanetWisdom Camps* staff, please have all of your adult sponsors help *PlanetWisdom Camps* enforce each guideline.



Guidelines Agreement Form

To be completed and signed by each camper and each student camper's legal guardian prior to arrival at camp
Due at Camp Registration

To be read and signed by camper:

I, _____ (camper), have read the Rules and Guidelines for WisdomWorks' *PlanetWisdom Camps* and will follow the rules set by the camp leaders. I understand that if I break a rule, I will be approached and spoken to by my own church sponsors and/or *PlanetWisdom Camps* Staff. Appropriate measures will be taken, even if it becomes necessary to send me home.

Signed _____

Date _____

To be read and signed by student camper's parent(s) or legal guardian(s):

I, _____ [parent(s) or legal guardian(s)], have read the rules and guidelines for WisdomWorks' *PlanetWisdom Camps* and have gone over them with my son / daughter. I agree that if circumstances warrant, and if church sponsors and/or the *PlanetWisdom Camps* Staff agree, they have the right to send my son / daughter home. The cost for being sent home will be covered by the parent(s) or legal guardian(s). I also understand that I will be promptly notified before such measures are taken.

Signed _____

Date _____

This form must be included in the folder of signed papers for each camper, brought to camp, and turned in at registration. For student campers, a parent(s) or legal guardian(s) must also sign this form.



Recreational Activities Release of Liability and Permission

Separate form to be completed prior to arrival at camp by each adult camper and by guardian of each student camper
Due at Camp Registration

_____ (Camper) will be participating in recreational and outdoor activities and games, including swimming and water-related recreational activities at WisdomWorks' *PlanetWisdom Camps*. These activities may include pool or lake swimming, boating, and use of water-related equipment, plus other types of outdoor recreation and games.

In order to participate in these activities, the camper's parent(s) or legal guardian(s) must execute this **release of liability and permission agreement**. By signing this document, you are acknowledging your awareness that there are hazards involved in participating in outdoor recreational activities, including water-related activities. Risks associated with water-related activities include, but are not limited to, the possibility of boats and canoes capsizing, risks caused by inclement weather, hazards related to submerged or partially submerged objects, hazards involving the use of recreational boats and boaters, and canoes. You are assuming the risk of these and other hazards and are agreeing not to hold WisdomWorks Ministries or any of its directors, employees, interns, or agents, responsible in the event of an injury to your child.

Recognizing fully the risks and hazards involved, I/we _____ (parent(s) or legal guardian(s)), give my/our permission for _____ (camper) to participate fully in swimming and water-related and other recreational activities; and in gathering permission, acknowledge heirs and assigns, hereby release WisdomWorks Ministries and its respective directors, employees, interns and agents from any and all liability, claims, demands, actions, causes of action, injuries, damages, loss, or cost (collectively "liabilities"), arising from or related to participation in said swimming or water-related and other recreational activities, including such liabilities resulting from any negligence or fault, active or passive, of WisdomWorks Ministries and its respective directors, employees, interns and agents.

The attendee will only be allowed to take part in recreational activities if this form is signed and given to a representative of WisdomWorks Ministries. Texas law shall apply to this permission and release agreement.

Parent(s) or Legal Guardian(s) _____
(Unless camper is over 18 years, then he/she may sign for him/herself)

Date: _____

Parent(s) or Legal Guardian(s) of each student camper must sign this form. Adult leaders must also submit a signed form. Forms must be included in each camper's packet of signed papers turned in onsite at registration.



Medical Release

A separate form must be completed and signed for each camper prior to camp arrival.

Due at Camp Registration

Camper's Name (please print): _____

Medical Insurance Information (if Camper is not covered, please write NONE)

Primary Insurance Company Name: _____

Primary Insurance Company Phone: _____

Insured's Name: _____

Insured's ID #: _____

Please attach a copy of both sides of insurance ID card.

Emergency Contact Information

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Allergy/Medical Condition Information

 (please list any):

I hereby authorize the staff of *PlanetWisdom Camps* to seek medical attention for the above named camper in the event of an emergency.

Father Signature _____ Date _____

Mother Signature _____ Date _____

Legal Guardian Signature _____ Date _____

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| <p><u>Notary Public Information</u></p> <p>State of _____ County of _____</p> <p>This instrument was acknowledged before me on _____ (date) by _____</p> <p>Notary Public Signature: _____</p> <p>Commission Expiration Date: _____</p> |
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This form must be completed for each camper with notarized signatures, attached to a copy of both sides of the camper's insurance card and included in the folder of signed papers turned in at camp registration.



Guardian Consent Form

Separate forms to be completed and signed by the guardian of each student camper prior to arrival at camp.
Due at Camp Registration

Student Information:

Name _____ Age _____ Birth Date _____
Address _____ Home Phone _____
City _____ State _____ Zip _____
School _____ Last Grade Completed _____

Parent(s) or Legal Guardian(s) Information:

Name _____ Day Phone _____
Evening Phone _____ Cell Phone _____
Name _____ Day Phone _____
Evening Phone _____ Cell Phone _____

Emergency Name and Phone other than Parent or Legal Guardian:

Name _____ Day Phone _____
Evening Phone _____ Cell Phone _____

I, _____ (parent(s) or legal guardian(s)), do hereby give my permission for my child, _____, to attend and participate in the activities sponsored by _____ (church name) on _____ (dates of camp).

I, (we), authorize an adult, in whose care the minor has been entrusted, to consent to any x-ray examination, anesthetic, medical, surgical, or dental diagnosis or treatment, and hospital care, to be rendered to the minor under the general or special supervision and on the advice of any physician or specified hospital. The undersigned shall be liable and agrees to pay all expenses to any and all medical services rendered and/or for the child to return home due to medical reasons. The undersigned will pay for all transportation costs. And, finally, the undersigned does hereby agree that my child may ride in any vehicle designated by the adult in whose care the minor has been entrusted while attending and participating in activities sponsored by _____ (church name).

_____ Date _____
parent(s) or legal guardian(s)

Appropriate signatures must be secured for this form. It must be included in the folder of signed papers for each student camper under the age of 18, brought to camp, and turned in at registration.